

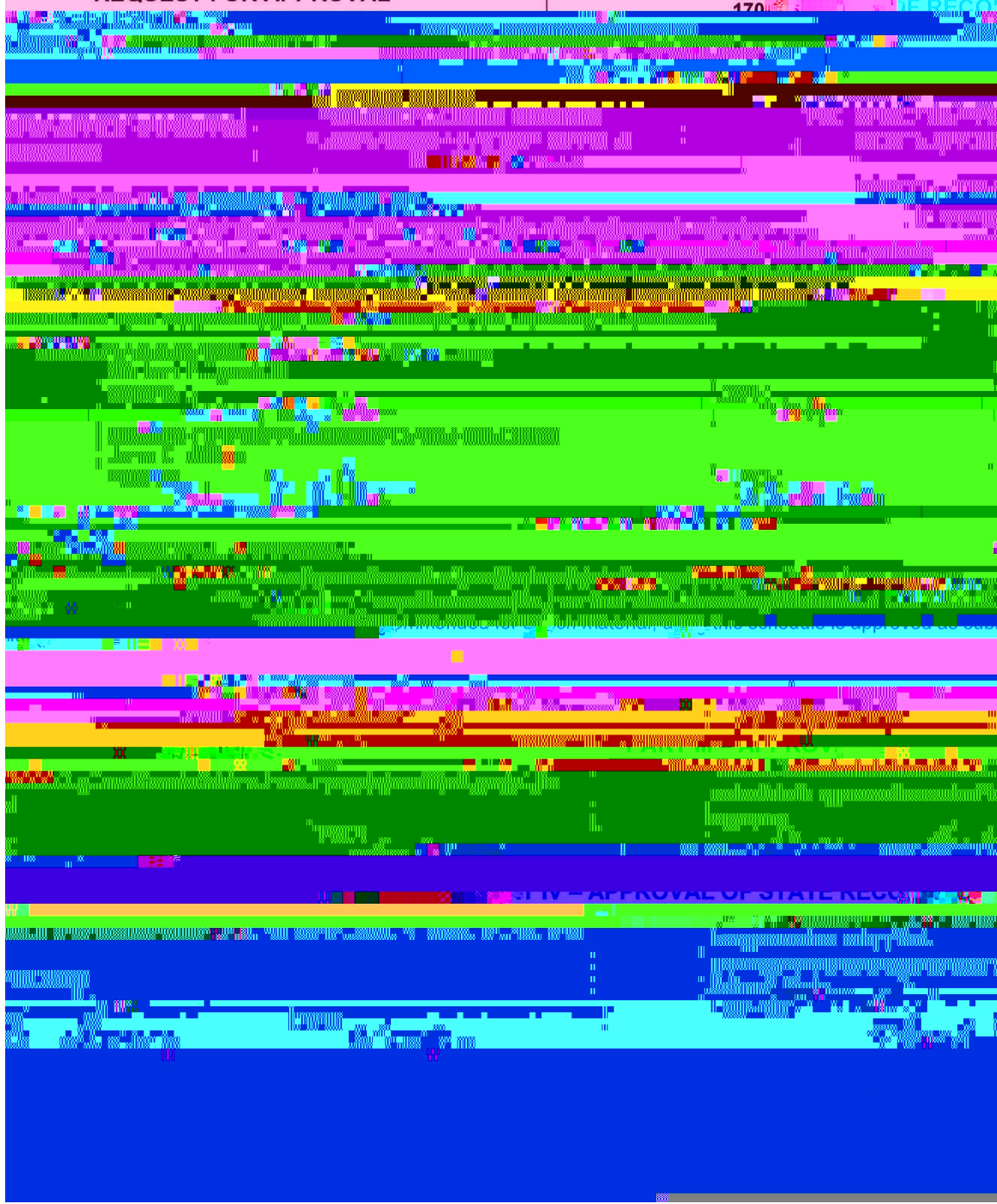
Schedule 170-6

UNIVERSITY OF NEBRASKA BOARD OF REGENTS

STUDENT HOUSING RECORDS

April 15, 2011

**Nebraska Records Management Division
440 South 8th Street, Suite 210
Lincoln, NE 68508
(402) 471-2559**



INSTRUCTIONS FOR USING THIS SCHEDULE

Records retention and disposition schedules are designed to serve as your records management guideline for storing and disposing of agency records, **regardless of the media on which they reside**, including paper, microfilm, diskettes, optical disks, CDs, DVDs, servers, computer hard drives, etc

**SCHEDULE 170-6 – UNIVERSITY OF NEBRASKA – BOARD OF
REGENTS – STUDENT HOUSING RECORDS**

University of Nebraska Student Housing Records Retention and Disposition Schedule

**Legend: CY=Calendar Year End: December 31; Y=Years; A=Transfer to University Archives at end of retention
period;**

ELECTRON

170-6-11	Universal	Residence Halls	Correspondence	Residence Hall judicial actions - copies.	CY + 3Y
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University of Nebraska Student Housing Records Retention and Disposition Schedule

Legend: CY=Calendar Year End: December 31; Y=Years; A=Transfer to University Archives at end of retention period;

ELECTRONIC RECORDS - retention follows the same retention as retention of paper records.

PRESERVATIO

RECORDS DISPOSITION REPORT

TO: SECRETARY OF STATE RECORDS MANAGEMENT DIVISION 440S. 8 TH STREET SUITE 210 LINCOLN, NE 68508-2294	AGENCY Board of Regents of the University of Nebraska
	DIVISION
	SUB-DIVISION

REQUIRED INFORMATION:

In accordance with the Records Management Act, Neb. Rev. Stat. § 84-1212.02 (Reissue 1999) records of this agency have been disposed of under the authorization granted by the following schedule(s):

SCHEDULE NUMBER(S) ONLY (DO NOT INCLUDE SECTION AND ITEM NUMBERS)	TOTAL VOLUME DISPOSED (SEE REVERSE)

OPTIONAL INFO

